

Appointment of Vigilance and Public Relations Officers in the Departments of the Secretariat and offices of certain Heads of Departments.

GOVERNMENT OF MAHARASHTRA.
General Administration Department.

Resolution No. VGC-1065-DI.
Sachivalaya, Bombay-32 BR, 13th March 1965
Phalguna 22, 1886.

- READ:-Government Resolution, General Administration Department, No. VGC-1064-D, dated the 12th August 1964.

RESOLUTION:- Government is pleased to direct that the O. & M. Officers in every Department of the Secretariat and in the offices of the Heads of Departments mentioned in accompanying list should be designated also as Vigilance and Public Relations Officers and that their duties in these capacities should be as follows:-

(1) Duties as Vigilance Officers:

To see that -

- (i) the existing organisation and procedures are examined with a view to eliminating or minimising factors which provide opportunities for corruption or malpractices,
- (ii) a system of regular inspections and surprise visits is planned and enforced for detecting failures in quality or speed of work which would be indicative of the existence of corruption or malpractices;
- (iii) prompt action is initiated and pursued in all cases where reasonable ground for suspicion of corruption or malpractices exists against any official or person,
- (iv) departmental enquiries are conducted with all possible speed consistent with due observance of procedural requirements,
- (v) returns and statements and other information required by the Vigilance Commission are forwarded to the Commission in time,
- (vi) irregularities in procedure alleged in the complaints sent by the Commission are examined and remedies suggested where necessary, and
- (vii) monthly statements of disposal of cases are scrutinised with a view to ascertaining the extent of chronic delay in disposal of cases and suggesting remedial measures.

(2) Duties as Public Relations Officers:

- (i) To receive and register complaints sent by the Vigilance Commission or the Sadachar Samiti or received from members of the public about delays, discrimination and improper use of discretionary powers which prima facie have no bearing on corruption,

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(ii) To take expeditious action to enquire or get enquiries made into the grievances of the complainant under the orders of the Head of Department or on his own within the powers that may be delegated to him by the Head of Department in this behalf, and

(iii) To investigate the cause of the grievance such as defective procedure, favouritism, etc. and to take remedial action in consultation with the Head of Department.

2. The Organisation and Methods Officers should discharge the duties mentioned in paragraph 1 above in addition to their existing duties relating to Organisation and Methods and establishment work.

3. The Secretariat Departments and the Heads of Departments concerned should watch the experiment for six months and report its working to Government in the General Administration Department thereafter.

By order and in the name of the Governor of Maharashtra,

K.P. NADKARNI,
Deputy Secretary to Government.

To

The Secretary to the Governor,
The Private Secretary to the Chief Minister,
The Prothonotary and Senior Master, High Court, Bombay (By letter),
The Registrar, High Court, Appellate Side, Bombay (By letter),
The State Vigilance Commissioner, Bombay,
The Inspector General of Police, Maharashtra State, Bombay,
The Director, Anti-Corruption Bureau, Bombay,
All Deputy Inspectors General of Police,
All Commissioners of Divisions,
All Collectors of Districts,
All District Superintendents of Police,
The Industries Commissioner and Director of Industries, Bombay,
The Director of Education, Maharashtra State, Poona,
The Collector of Bombay, Bombay,
The Commissioner of Sales Tax, Maharashtra State, Bombay,
The Surgeon General with the Government of Maharashtra, Bombay,
The Director of Agriculture, Maharashtra State, Poona,
The Commissioner of Labour and Director of Employment, Maharashtra State, Bombay,
The Inspector General of Prisons, Maharashtra State, Poona,
The Registrar of Co-operative Societies, Maharashtra State, Poona,
The Chief Conservator of Forests, Poona,
The Settlement Commissioner and Director of Land Records, Maharashtra State, Poona,
The Director of Social Welfare, Maharashtra State, Poona,
The Director of Animal Husbandry, Maharashtra State, Poona,
The Director of Technical Education, Maharashtra State, Bombay,
The Director of Accounts and Treasuries, Maharashtra State, Bombay,
The Director of Public Health, Maharashtra State, Poona,
All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat,
All Departments of the Secretariat.

No.

of 1965.

Copy forwarded for information and guidance to -

ACCOMPANIMENT TO GOVERNMENT RESOLUTION, GENERAL ADMINISTRATION
DEPARTMENT, NO.VGC.1065-DI, DATED THE 13TH MARCH 1965.

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The Inspector General of Police, Maharashtra State, Bombay,
The Surgeon General with the Government of Maharashtra, Bombay,
The Industries Commissioner and Director of Industries, Bombay,
The Commissioner of Sales Tax, Maharashtra State, Bombay,
The Director of Education, Maharashtra State, Poona,
The Registrar of Co-operative Societies, Maharashtra State, Poona,
The Director of Agriculture, Maharashtra State, Poona,
The Commissioner of Labour and Director of Employment,
Maharashtra State, Bombay,
The Collector, Bombay and Bombay Suburban District, Bombay,
The Director of Technical Education, Maharashtra State, Bombay,
The Director of Social Welfare, Maharashtra State, Poona,
The Director of Animal Husbandry, Maharashtra State, Poona,
The Chief Conservator of Forests, Maharashtra State, Poona,
The Settlement Commissioner and Director of Land Records,
Maharashtra State, Poona,
The Inspector General of Prisons, Maharashtra State, Poona,
The Director of Accounts and Treasuries, Bombay,
The Director of Public Health, Maharashtra State, Poona.
